

Kadaltilla

Adelaide Park Lands Authority

Population Growth Impacts Advisory Committee Terms of Reference

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Kadaltilla / Adelaide Park Lands Authority Population Growth Impacts Advisory Committee Terms of Reference

1. Introduction

The Kadaltilla/ Adelaide Park Lands Authority (Kadaltilla) has been established as a subsidiary of the City of Adelaide under Section 5 of the *Adelaide Park Lands Act 2005* (SA). Kadaltilla acts in accordance with its Charter and as set out in the *Adelaide Park Lands Act 2005* (SA).

The inaugural meeting of the Authority was held on 7 February 2007 and its first full financial year of operation was 2007–2008.

The Adelaide Park Lands Population Growth Impacts Advisory Committee ("the Advisory Committee") is established by Kadaltilla in accordance with section 11 of the *Adelaide Park Lands Act 2005* (SA) to provide strategic advice regarding the impacts of metropolitan population growth on the Adelaide Park Lands and to strengthen collaboration between the City of Adelaide, adjoining councils and relevant State Government agencies on enhancement and protection of the Adelaide Park Lands.

It has no delegated authority to make decisions on behalf of Kadaltilla or any participating organisation.

Advice and recommendations will be provided to Kadaltilla for consideration in accordance with the provisions of the *Adelaide Park Lands Act 2005* (SA) and the Kadaltilla Charter.

These Terms of Reference set out the name, purpose, membership and operating procedures of the Population Growth Impacts Advisory Committee.

2. Name

The name is the Kadaltilla / Adelaide Park Lands Authority Population Growth Impacts Advisory Committee (the Advisory Committee).

3. Purpose

The Advisory Committee will consider opportunities for coordinated planning, investment and partnership projects that enhance the capacity of the Adelaide Park Lands to meet increasing demand for green space, recreation, biodiversity, movement and community use arising from significant urban renewal and residential growth occurring around the Adelaide Park Lands.

4. Background

The Adelaide Park Lands Management Strategy (APLMS) – Towards 2036 and the Greater Adelaide Regional Plan (GARP) identify substantial population growth within the City of Adelaide and across the metropolitan growth precincts immediately surrounding the Adelaide Park Lands.

As these precincts develop, the Adelaide Park Lands will increasingly function as the principal public open space for new residents, workers and visitors.

Recognising the ongoing growth anticipated over coming decades, the Advisory Committee is an on-going advisory mechanism to facilitate strategic collaboration between Local Government and State Government agencies.

5. Objectives

In undertaking its role, the Advisory Committee will have regard to the framework governing the management of the Adelaide Park Lands and in particular section 4 of the *Adelaide Park Lands Act 2005* (SA) which sets out the following statutory principles:

A person or body—

- a) involved in the administration of this Act; or*
- b) performing a function under this Act; or*
- c) responsible for the care, control or management of any part of the Adelaide Park Lands,*

must have regard to, and seek to apply, the following principles:

- a) the land comprising the Adelaide Park Lands should, as far as is reasonably appropriate, correspond to the general intentions of Colonel William Light in establishing the first Plan of Adelaide in 1837*
- b) the Adelaide Park Lands should be held for the public benefit of the people of South Australia, and should be generally available to them for their use and enjoyment (recognising that certain uses of the Park Lands may restrict or prevent access to particular parts of the Park Lands)*
- c) the Adelaide Park Lands reflect and support a diverse range of environmental, cultural, recreational and social values and activities that should be protected and enhanced*
- d) the Adelaide Park Lands provide a defining feature to the City of Adelaide and contribute to the economic and social well-being of the City in a manner that should be recognised and enhanced*
- e) the contribution that the Adelaide Park Lands make to the natural heritage of the Adelaide Plains should be recognised, and consideration given to the extent to which initiatives involving the Park Lands can improve the biodiversity and sustainability of the Adelaide Plains*
- f) the State Government, State agencies and authorities, and the Adelaide City Council, should actively seek to co-operate and collaborate with each other in order to protect and enhance the Adelaide Park Lands*
- g) the interests of the South Australian community in ensuring the preservation of the Adelaide Park Lands are to be recognised, and activities that may affect the Park Lands should be consistent with maintaining or enhancing the environmental, cultural, recreational and social heritage status of the Park Lands for the benefit of the State.*

The Advisory Committee will:

- Recognise the Adelaide Park Lands as a network of metropolitan open space that is of state, national and international significance and an asset for all South Australians;
- Encourage partnership approaches to investment and project delivery.
- Promote evidence-based decision making.
- Respect the statutory roles and responsibilities of participating organisations.

6. Role of the Advisory Committee

The Advisory Committee may provide advice to Kadaltilla on:

- Emerging population growth trends affecting the Adelaide Park Lands;
- Opportunities to jointly deliver strategic projects identified within the Adelaide Park Lands Management Strategy – Towards 2036;
- Coordination between adjoining councils and State Government agencies regarding Adelaide Park Lands planning
- Integrated planning between urban renewal areas and the Adelaide Park Lands;
- Future recreation, biodiversity, transport and open space requirements arising from urban growth.

The Committee is advisory only and does not exercise any delegated decision-making powers.

7. Membership

The Advisory Committee will comprise representatives, appointed by participating organisations, with relative knowledge and experience.

Membership will include:

Kadaltilla

- Presiding Member (ex-officio)
- Up to two Kadaltilla Board Members nominated by Kadaltilla

Local Government

One representative (Mayor, Chief Executive Officer or Executive nominee) from:

- City of Adelaide
- City of Burnside
- City of Norwood Payneham & St Peters
- Town of Walkerville
- City of Prospect
- City of Unley
- City of Charles Sturt
- City of West Torrens

State Government

One executive representative from:

- Department for Housing and Urban Development
- Renewal SA
- Office for Design and Architecture SA

Additional Agencies may be invited where matters under consideration require specialist expertise.

Members will nominate a proxy if unable to attend a meeting.

The Chair will appoint an Acting Chair if unable to attend a meeting.

Committee Members are to declare any conflicts of interest in accordance with the *Local Government Act 1999* (SA) and Schedule 3 of the *Planning, Development and Infrastructure Act 2016* (SA).

8. Operating Procedures

8.1 The Advisory Committee

The Chair of the Advisory Committee will be determined by the Advisory Committee Members for a term of one year. In the event of more than one nomination a ballot will be held to determine the Chair of the Advisory Committee.

The Chair is eligible to re-nominate to be the Advisory Committee Chair at the expiration of the one year term of office for a maximum of three consecutive terms.

If the Chair of the Advisory Committee is absent from a meeting of the Advisory Committee, then the members attending the Advisory Committee meeting will appoint a Chair for the purposes of that meeting.

8.2 Meetings

The Advisory Committee will initially meet three times per year for approximately 2 hours.

Meetings will be held at the City of Adelaide.

Meetings are to be scheduled at a time and day as agreed by the Advisory Committee Members.

8.3 Quorum

A quorum for any meeting of the Advisory Committee does not include the Chair of the Kadaltilla Board who is an ex-officio member of the Advisory Committee.

The quorum for any meeting is half of the appointed Advisory Committee members plus one, rounded to the nearest whole number i.e. six Advisory Committee members.

Meetings are to be rescheduled if there is no quorum.

Meetings shall be held in accordance with meeting and confidentiality provisions of the *Local Government Act 1999* (SA).

8.4 Conflict of Interest

All Advisory Committee Members will always act in accordance with their duties of confidence and confidentiality and individual fiduciary duties including honesty and the exercise of due care and diligence. Any perceived or actual conflict should be declared and recorded within the minutes of the Advisory Committee meeting.

8.5 Reporting

Following each meeting:

- The Kadaltilla Advisor will provide Advisory Committee recommendations/advice to Kadaltilla for consideration.
- Meeting outcomes may be circulated to participating organisations.

- Recommendations requiring Council or State Government consideration may be referred through appropriate governance processes.

8.6 Remuneration

Attendance at Advisory Committee meetings is considered an extension of members' existing employment or appointed roles. Accordingly, no sitting fees, allowances, or other remuneration will be provided for participation.

8.7 Administration

Secretariat support will be provided to the Advisory Committee by the City of Adelaide.

8.8 Review

The Terms of Reference will be reviewed every four years, or earlier if determined by Kadaltilla, to ensure they remain aligned with the Adelaide Park Lands Management Strategy, metropolitan planning priorities and the objectives of the *Adelaide Park Lands Act 2005* (SA).

8.8 Agendas, meeting minutes and action items

Meeting Agendas are to be provided for consideration one week prior to each meeting.

Committee Members can submit Agenda items through the Kadaltilla Advisor, who will organise the Agenda and distribute any meeting papers and minutes along with any actions to be progressed.

Recommendations will be made by consensus with Member views noted in the minutes where relevant.

Minutes will be managed as follows:

- The Kadaltilla Advisor will provide to the Chair a briefing note and unconfirmed minutes within one week of a meeting.
- The Chair will seek endorsement of the minutes at the next meeting and subsequently provide confirmed minutes to the Kadaltilla Board Members together with relevant advice/recommendations.

Matters requiring escalation will be directly reported to the Director, City Shaping by the Associate Director, Park Lands, Policy and Sustainability.

9. Commencement

The Terms of Reference will be effective from the date they are approved by Kadaltilla.